



FINANCE, ORGANIZATION AND PERSONNEL COMMITTEE  
Council Chambers B, Keene City Hall  
April 27, 2023  
6:00 PM

**A. AGENDA ITEMS**

1. 79E Community Revitalization Tax Relief Application for 310 Marlboro Street - City Assessor
2. Gilsum Road and Washington Street Extension Land Acquisition - Conservation Commission
3. Historical Society of Cheshire County Public Art Display Proposal - Public Works Director
4. Councilor Remy - Requesting the City's Consideration - Centralized Solid Waste Group Default Rates and Billing
5. Request for Sole Source Purchase - Sewer Software Inspection Software - Water/Sewer Operations Manager
6. Trail Improvements - Greater Goose Pond Forest - Parks, Recreation and Facilities Director
7. FACT Community Access Television Public Programming Agreement Addendum - ACM/Communication and Information Director
8. Charter Communications Franchise Agreement Extension - ACM/Communication and Information Director
9. Accept Federal Funding for Airport Capital Project - Airport Director
10. Agreement with McFarland Johnson Inc. - Wildlife Perimeter Fence Project - Airport Director
11. Relating to Use of the Solid Waste Unallocated Fund Balance to Enable Common Space Renovation at the Transfer Station/Recycling Center Resolution R-2023-20

**B. MORE TIME ITEMS**

1. Relating to a CDBG Grant Application - Roosevelt School Apartments (Awaiting Public Hearing - Scheduled May 4, 2023, 7pm) Resolution R-2023-21

**NON PUBLIC SESSION**

**ADJOURNMENT**

CITY OF KEENE RSA 79-E COMMITTEE REPORT

Property Owner: 310 Marlboro Street, LLC

Property Location: 310 Marlboro Street

Applicant: Randall Walter

Date application submitted: 3/13/23 Date of Committee Review: 3/22/23

- Is property located within the 79-E district?  YES  NO
- Is property located within a TIF District?  YES  NO
- Does the project require additional infrastructure by the City?  YES  NO
- Is the property listed or eligible to be listed on the national or state register of historic places and a copy of historic designation submitted?  YES  NO
- If yes, does the project devote at least \$5,000 to energy efficiency?  YES  NO  N/A
- Does project replace or redevelop an existing structure?  REPLACE  REDEVELOP
- If a replacement, has HDC approval been obtained?  YES  NO  N/A
- Are project cost estimates provided?  YES  NO
- Does the estimated project cost exceed the 75,000 minimum?  
*Summary of work: 3 story addition containing 57 apartment units.*
- What is the proposed use of the building?  
Building is mixed use. The scope of this project adds residential units to an existing mixed use commercial building.
- Does the project include one or more required public benefit(s)?  YES  NO
- Does the project comply with the Master Plan?  YES  NO
- Does the proposed use meet current zoning regulations?  
*Notes:*
- Is the application complete with necessary documentation?  YES  NO
- Has the owner agreed to the execution and recording of a covenant?  YES  NO

SUMMARY OF PUBLIC BENEFITS (as proposed by the applicant):

*See application for full details*

# RSA 79E

## Community Revitalization Tax Relief Incentive FAQs

79-E is a temporary tax relief program to encourage the rehabilitation & use of under-utilized buildings in downtown areas

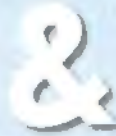
### Substantial Rehabilitation

- Costs for rehab of a qualifying structure must be  $\geq$  \$75,000

OR

### Replacement of Existing Building

- Removal of a qualifying structure & new construction on the same lot where the costs are  $\geq$  \$75,000
  - ✓ The existing structure must not have significant historical, cultural or architectural value
  - ✓ The public benefit of replacement must exceed that of rehab.



### What structures qualify?

- Existing buildings in the Keene Community Revitalization Tax Relief Incentive (NH RSA 79-E) District (see map on back)

### What Projects are Eligible?

#### Demonstration of Public Benefit\*

- Enhances downtown economic vitality
- Improves a culturally or historically important structure
- Promotes the preservation & reuse of the existing building stock
- Promotes efficient design, safety & greater sense of community consistent w/ the Comprehensive Master Plan
- Creates at least 1 new, full time job
- Directly integrates public art
- Achieves a nationally recognized green building standard
- Maintains or returns a residential building to owner occupancy
- Increases energy sustainability through reduced carbon emissions and/or an improved Home Energy Score

\*Must demonstrate at least 1 of the above benefits

### What is the process for seeking relief?

- 1) Owner submits an application to City
- 2) City staff review the application for completeness
- 3) Once complete, the City Council holds a public hearing on the application w/in 60 days of completeness
- 4) City Council votes whether or not to grant the relief & determine its duration w/in 45 days of the public hearing
- 5) If approved, the Owner records a covenant to ensure the public benefit is preserved

### How long is the tax relief period?

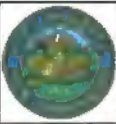
- Up to 5 years for rehab or replacement as determined by City Council
- Tax relief is at a pre-rehabilitation assessed value and begins after work is completed
- Projects that provide 3+ public benefits may be considered for a longer relief period

#### For more information:

Contact: Community Development Department  
4<sup>th</sup> Floor City Hall, 3 Washington St. Keene, NH  
p: (603) 352-5440  
<https://ci.keene.nh.us/community-development>




City of Keene  
New Hampshire

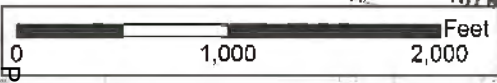
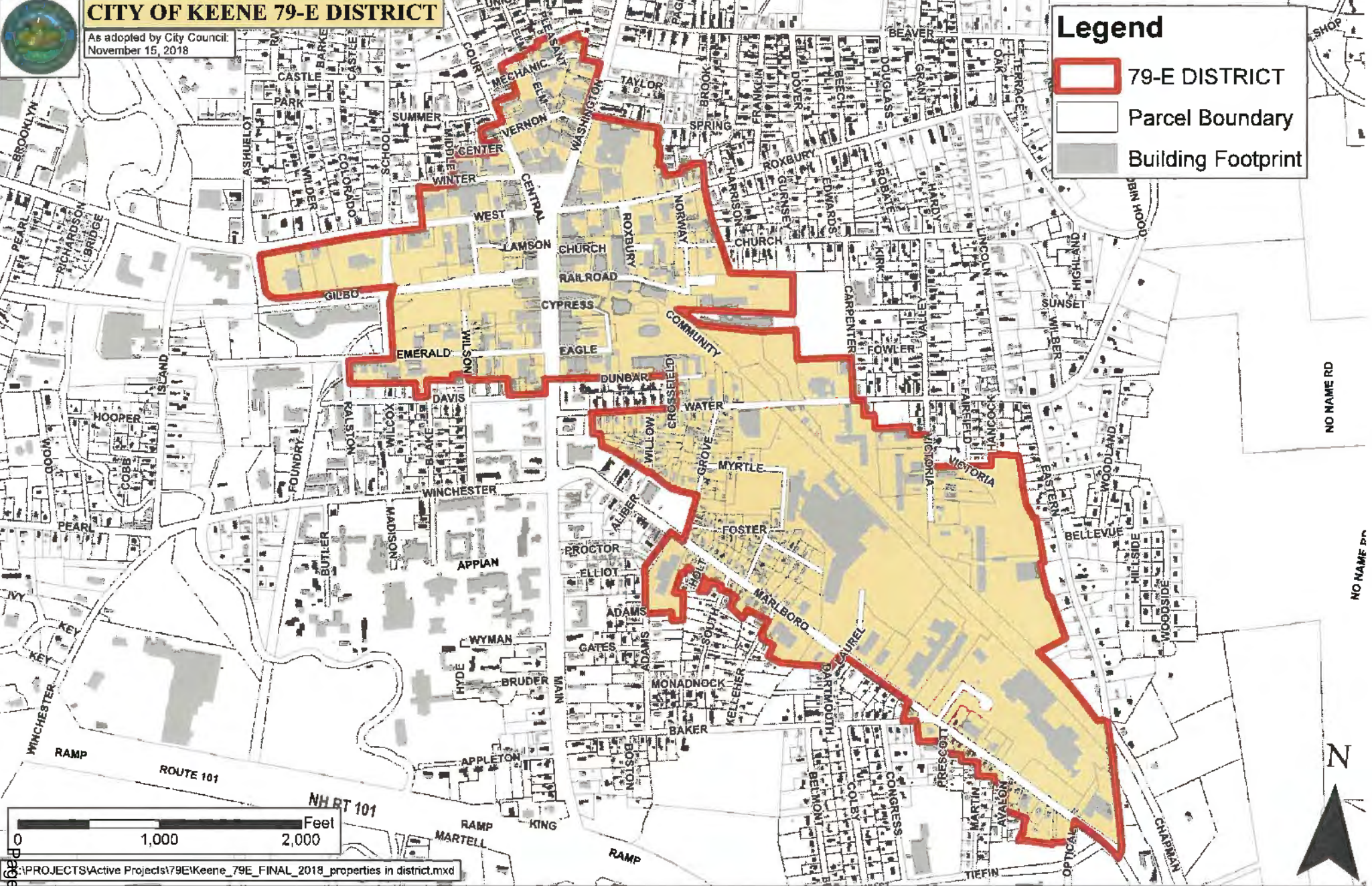


# CITY OF KEENE 79-E DISTRICT

As adopted by City Council:  
November 15, 2018

**Legend**

-  79-E DISTRICT
-  Parcel Boundary
-  Building Footprint



PROJECTS\Active Projects\79E\Keene\_79E\_FINAL\_2018\_properties in district.mxd



# Community Revitalization Tax Relief Incentive (RSA 79-E)

**KEENE**  
NEW HAMPSHIRE



## APPLICATION FORM

Contact throughout the application process will be made with the Applicant listed below. The property owner or a designated agent may act as the Applicant.

### Property Owner:

Print Name: Randall Walter  
Address: 310 Marlboro Street  
City: Keene State: NH Zip: 03431  
Phone: 6037211227 Email: randallwalter@gmail.com

### Applicant (if different from owner):

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Building Information:

Building Name (If Any): @310  
Building Address: 310 Marlboro Street  
Tax Map Lot #: 595 / 001/000 000/000 Zoning District: BGR  
Cheshire County Registry of Deeds Book #: 3170 Page#: 576  
Gross Square Footage of Building: 86,689 Year Built: 1947, 1984,  
2004 proposed

Is the building eligible for listing or listed individually on the National or State Register of Historic Places or located within a locally designated, State or National Historic District? No:  Yes\*: \_\_\_\_\_

*\*If yes, provide a copy of the approved designation by the National or State Register of the building or the district*

Does the property currently have any credit or exemption from real estate tax assessment?

No: \_\_\_\_\_ Yes\*:  \*If yes, please describe:

79-E for the existing building

Continue →

**Return this completed application to:**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
3 Washington St, 4<sup>th</sup> Floor  
Keene, NH 03431  
Phone: (603) 352-5440

### OFFICE USE ONLY

Date Submitted: \_\_\_\_\_  
Received by: \_\_\_\_\_  
Date Complete: \_\_\_\_\_

**Project Information:**

Describe Existing Uses (include detail on the current uses of the building/site, number of units by type and size, number of employees, etc.):

SEE ATTACHED

Describe Proposed Uses (include detail on proposed use of the building/site, number of units by type and size, number of employees, etc.):

SEE ATTACHED

Is a change of use associated with this project?

No: \_\_\_\_\_ Yes\*: \_\_\_\_\_

\*If yes, please describe:

SEE ATTACHED

Will any state or federal grants or funds be used to finance the rehabilitation or construction?

No: \_\_\_\_\_ Yes\*: \_\_\_\_\_

\*If yes, what is the amount of the aid? \$3,000,000 from InvestNH

*Note: Rehabilitation or construction subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50% of construction costs from state or federal programs are not eligible for 79-E tax relief.*

Does the project involve the replacement of an existing structure? No: X Yes\*: \_\_\_\_\_

\*If yes, following materials shall be submitted with this application:

- A New Hampshire Division of Historical Resources individual resource inventory form, prepared by a qualified architectural historian.
- A letter from the Keene Heritage Commission that identifies any and all historical, cultural and architectural value of the structure(s) that are proposed to be replaced and the property on which those structures are located.

*Note: This application shall not be deemed complete and the governing body shall not schedule the public hearing on the application for replacement of a qualifying structure as required under RSA 79-E:4,II until the inventory form and letter from the Heritage Commission, as well as all other required information, have been submitted, if required.*

**Describe the work to be done and estimated cost** (Attach additional sheets if necessary) **SEE ATTACHED**

1. Attach a copy of a contract, contractor estimates, or itemized list of materials
2. Attach a project narrative, building plans or sketches, renderings or photographs to help explain the proposed rehabilitation or construction.

<b>Structural:</b>	\$
<b>Exterior Alterations (storefront, walls, windows, doors, etc.):</b>	\$
<b>Interior Alterations (walls, ceilings, moldings, doors, etc.):</b>	\$
<b>Electrical:</b>	\$
<b>Plumbing/Heating:</b>	\$
<b>Mechanical:</b>	\$
<b>Energy Efficiency:</b>	\$
<b>Other:</b>	\$
<b>TOTAL ESTIMATED PROJECT COST:</b> <i>Note: To be considered for this tax relief incentive, the project costs must be \$75,000 or greater.</i>	\$

**Expected Project Start Date:**

May 2023

**Expected project completion date:**

May 2024



**Public Benefit (Attach additional sheets if necessary) SEE ATTACHED**

*In order to qualify for tax relief under this program, the proposed work must provide at least one of the public benefits listed below. Greater consideration will be given to projects that provide three or more public benefits. Any proposed replacement must provide one or more of the public benefits listed below to a greater degree than would a substantial rehabilitation of the same structure.*

Enhances the economic vitality of downtown areas. No:  Yes\*:

**\*If yes, please describe:**

This project will add 57 additional housing units within walking distance to the downtown area, resulting in increased activity and demand for services downtown.

Enhances & improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located. No:  Yes\*:

**\*If yes, please describe:**

This project is enhancing what was once a paint factory and industrial building to a live-work community.

Promotes the preservation and reuse of existing building stock by the rehabilitation of historic structures, in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation. No:  Yes\*:  **\*If yes, please describe:**

Promotes efficient design, safety, and a greater sense of community in a manner consistent with the Keene Comprehensive Master Plan. No:  Yes\*:  **\*If yes, please describe:**

SEE ATTACHED

Will add to the City's employment base by creating at least one new, full-time job in Keene's downtown area. No:  Yes\*:  **\*If yes, please describe:**

SEE ATTACHED

Directly supports the integration of public art in the downtown. No:  Yes\*:

**\*If yes, please describe:**

Promotes development of a sustainable building stock in the downtown that achieves a nationally or internationally recognized green building standard (e.g. LEED, Green Globes, National Green Building Standard, and International Green Construction Code). No:  Yes\*:

**\*If yes, please describe:**

This project is being built to Net-Zero energy standards.

Maintains owner occupancy of a residential building or it returns a residential building to owner occupancy. No:  Yes\*:  **\*If yes, please describe:**

Results in an increase in energy sustainability in conformance with the City adopted greenhouse gas initiatives as determined by a home energy score of at least six (6), and demonstrated carbon emission reduction of at least 10%. No:  Yes\*:  **\*If yes, please describe:**

The project is being built to Net-Zero standards and will be powered by a solar array. The estimated home energy score = 10

**Affidavit**

I (we) hereby submit this application under the Community Revitalization Tax Relief Incentive Statue (NH RSA 79-E) and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate.

I (we) have reviewed the statute and Resolution R-2017-41 (see attached) and understand that:

- a) This application will be reviewed for completeness;
- b) There will be a public hearing to evaluate the merits of this application;
- c) If this application is approved by City Council, I (we) will need to enter into a covenant with the City; and
- d) I (we) may be required to pay reasonable expenses associated with the creation of the covenant.

I (we) understand this application will not be determined as complete and recommended to the City Council until all of the necessary information is provided.

**IMPORTANT:**

Per RSA 79-E:13, the base or "original" assessed value for any tax relief period is set only after the following two conditions are met:

- 1. Approval by City Council; and
- 2. The Applicant has entered into a covenant with the City of Keene to protect the public benefit.

Tax relief granted will pertain only to assessment increases attributable to the substantial rehabilitation or replacement performed under the conditions approved by the City Council and not to those increases attributable to other factors including but not limited to market forces.

**R Walter**

Digitally signed by R Walter  
DN: cn=R Walter, o=310 Marlboro St., LLC, ou=Manager,  
email=310marlborostllc@gmail.com, c=US  
Date: 2023.03.13 11:44:44 -04'00'

APPLICANT (signed) (name printed) (date)

**R Walter**

Digitally signed by R Walter  
DN: cn=R Walter, o=310 Marlboro St., LLC, ou=Manager,  
email=310marlborostllc@gmail.com, c=US  
Date: 2023.03.13 11:44:24 -04'00'

OWNER (signed) (name printed) (date)

**NOTE:** Owner must sign this Affidavit, if Owner is not the Applicant

02March2023

RE: Application for RSA 79E by 310 Marlboro St., LLC (@310) - Housing Addition

To the Mayor of Keene and City Councilors,

310 Marlboro St., LLC seeks 79E tax relief from the City of Keene to allow these funds to be reinvested into the building and site, for the benefits of the tenants, the Marlboro Street corridor and the greater City of Keene.

The project(s) will exceed the \$75,000 requirement. Estimated investment to be \$12.6MM

### **Project Information**

Describe Existing Uses (include detail on the current uses of the building/site, number of units by type and size, number of employees, etc.):

310 Marlboro Street is an existing building, built in 1974 and added to in 1984. There is no historical, cultural or unique architectural value. While appearing like a brick mill building, it is a steel structure with brick and metal cladding.

Currently the building houses 50+/- tenants including light manufacturing, office space, a school, a theater, fitness studios, hair salons and warehouse space.

Describe Proposed Uses (include detail on proposed use of the building/site, number of units by type and size, number of employees, etc.):

The vision and goal for the @310 Housing project is to add three net-zero stories with 57 much needed housing units on top of the existing mixed use commercial building creating a walkable live-work community close to downtown. The breakdown of units is as follows:

- Studio - 3 units
- 1-Bedroom - 36 units
- 2-Bedroom - 3 units

The addition will be 19,405 square feet per floor, totalling 58,215 square feet

- The exterior appearance of the building will consist of three additional stories with a combination of metal panels, concrete and wood siding. The facade is broken up with a variety of decks, window placements and French balconies.

- A solar array will be installed on the roof of the new addition as well as additional roof areas of the existing building if needed. These will not be visible from the ground.
- All lighting will be LED fixtures
- All appliances and fixtures will be Energy Star and/ or WaterSense rated as applicable
- Heating, and cooling will be achieved with electric air source heat pumps. These units (roof mounted) are sized to improve local comfort throughout the building while using a large portion of the site generated energy from the solar panels. Heat recovery ventilation will be installed for fresh air.

Is this a change of use associated with this project?

The project is classified as mixed use so technically it is not a change of use, however, we are adding 57 residential units to the building and currently there are none.

Will any state or federal grants or funds be used to finance the rehabilitation or construction?

Yes. We received a \$3,000,000 grant from InvestNH.

Does the project involve the replacement of an existing structure?

No. This is an addition

Estimated Cost

<b>79E Estimated Project Cost</b>	
Structural	\$ 2,119,200
Exterior Alterations (storefront, walls, windows, doors, etc)	\$ 2,076,157
Interior Alterations (walls, ceilings, moldings, doors, etc.)	\$ 2,459,196
Electrical	\$ 1,198,400
Plumbing/Heating	\$ 1,591,620
Mechanical	\$ 684,000
Energy Efficiency	\$ 523,088
Other	\$ 1,968,924
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 12,620,584</b>



**Public Benefit**

- The @310 Housing addition is consistent with both the Keene Comprehensive Master Plan as well as the Keene Energy Plan.
- The addition is being built to Net-Zero standards as well as sequestering carbon with mass timber frame construction.
- A solar array is being installed to provide energy for the electrical load.. Size TBD
- Insulation and systems will exceed code requirements.
- The addition is entirely electric with the exception of the domestic hot water, which is being heated from the wood chip boiler in the existing building.
- Rather than building on a greenfield, the @310 housing addition is utilizing the existing infrastructure and base building as its foundation
- @310 connects both to Marlboro Street, Laurel Street and to the northeast the Rail trail allowing for access by car, connection for trucks, at the same time developing pedestrian and bicycle connection to downtown and Main Street.
- Jobs will be created on two levels. 310 Marlboro St LLC will hire 1-2 people to manage the property and all of the building updates will provide project growth for local contractors.

Thank you for this opportunity and program availability to advance renewable energy, a reduction in fossil fuel reliance and support for the adaptive reuse of existing buildings in the City of Keene.

Respectfully,

Randall S. Walter, AIA  
Member, 310 Marlboro St., LLC  
310 Marlboro Street  
Keene NH 03431  
603.721.1227

April 17, 2023

Dear Keene City Council,

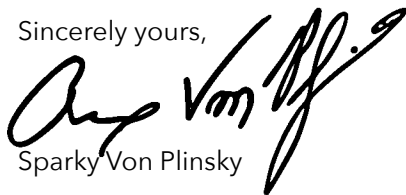
We are writing today to urge the city to purchase and conserve two parcels of land that have recently reentered the market. The two parcels (ID numbers 6825 & 6827) are located on either side of Route 9 near the intersection with Washington Street. The owner, Hull Forestry Products, has completed their recent timber harvest and would like to sell the parcels to the city. You may recall that last year we bid on these parcels in an effort to conserve them.

As a reminder, the southern, 30-acre parcel (6825) forms an important buffer between the intense noise of Route 9 traffic and Beaver Brook near its gorgeous falls along Old Washington Street Extension. The brook and its falls are an important part of the city's natural and cultural history. Preserving the area surrounding the falls will ensure that future Keene Residents can enjoy this peaceful corner of the city for generations to come.

The northern, 37-acre parcel (6827) is just as important as its neighbor across the highway, but for a slightly different reason. The parcel is part of the first line of defense protecting the Drummer Hill and Goose Pond Forests from the damaging pollution (visual, audio, and airborne) of Route 9. Wildlife needs insulation from high-stress environments such as highways. Without it much of their habitat becomes unusable. Protecting this parcel will be an important step toward ensuring the vitality of our larger city forests.

We realize and appreciate that the city budget is not limitless; however, we feel that chances such as this one do not come along frequently. These purchases would help to ensure that Keene's future is a sustainable balance between man and the natural world. We hope that the city will take advantage of this opportunity.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Sparky Von Plinsky". The signature is stylized and cursive, with a long, sweeping flourish extending from the end.

Sparky Von Plinsky

Chair, Keene Conservation Commission



## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023  
**To:** Finance, Organization and Personnel Committee  
**From:** Kurt Blomquist, ACM/Public Works Director  
**Through:** Elizabeth Dragon, City Manager  
**Subject:** **Historical Society of Cheshire County Public Art Display Proposal - Public Works Director**

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### **Recommendation:**

- Move that the Finance, Organization and Personnel Committee recommend that the City Council finds and accepts the Historical Society of Cheshire County's Kingsbury Toy Taxiplane Public Art Display in accordance with Resolution R-2018-22, Council Policy Relating to the Acceptance and Placement of Public Art, and that the City Manager is authorized to do all thing necessary to negotiate and execute the necessary documentation as outlined in Resolution R-2018-22.

Or

- Move that the Finance, Organization and Personnel Committee recommend that the City Council does not find the Historical Society of Cheshire County's Kingsbury Toy Taxiplane Public Art Display is in accordance with Resolution R-2018-22, Council Policy Relating to the Acceptance and Placement of Public Art.

### **Attachments:**

1. HSCC Cover Letter
2. Proposed Public Art Piece for the City of Keene(2)
3. HSCC Airplane\_v4 close up
4. Proposal \_Historical Society of Cheshire County Public Art\_2023
5. Arts Policy Adopted\_Jul 2018

### **Background:**

The Historical Society of Cheshire County is proposing a Public Art Display to be placed in front of their property at 246 Main Street. In 2018 the City Council adopted a policy relating to the acceptance and placement of public art, R-2018-22. This policy outlines how a public art proposal is to be considered and the conditions of acceptance.

It is important that the Committee reviews, asks questions and discusses the proposal. The Committee should make a determination on how the proposal meets or does not meet the following topic areas:

- Whether the Public Art proposal reflects aspects of the City's history, unique environment, cultural identity, or community at-large;
- Whether the Public Art proposal aesthetically enhances public spaces or environments to which it relates or interacts;
- Whether the Public Art proposal is commensurate in scale with its surroundings;
- Whether the Public Art proposal is technically feasible to produce and to display;
- Whether the Public Art proposal is unique and original and not mass produced or standardized;
- Whether the Public Art proposal is durable, constructed of materials that will survive in the environment in which it will be placed, and reasonable to maintain in terms of time and expense;
- Whether the artist(s) and/or organization(s) submitting a proposal for Public Art can demonstrate that the artist(s) and/or organization(s) is (are) recognized by critics and peers as one who produces works of art;
- Whether the Public Art proposal is in a location that allows for necessary maintenance;
- Whether the Public Art proposal is designed to be reasonably protected from environmental degradation, damage, vandalism, or theft;
- Whether the Public Art proposal is affixed to a structure or building and whether the structure or building is expected to remain in good condition for twenty (20) years; and
- Whether the Public Art creates a public safety, health, or security concern.



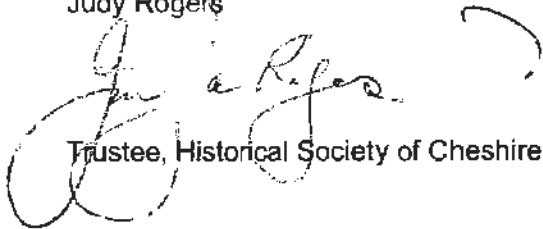
Dear City of Keene,

February 28, 2023

The Historical Society of Cheshire County respectfully submits this proposal for a public art piece. We are submitting an outline of the proposal and a mockup of the art piece. The piece, reflecting Keene's manufacturing heritage, is intended to be a fun and attractive welcome to Keene for people arriving via the main street corridor.

It is our hope that our proposed piece can be erected in the public right of way in front of our headquarters at 246 Main Street. We hope you agree that this piece will be a welcome addition to the Keene streetscape.

Sincerely,  
Judy Rogers



Trustee, Historical Society of Cheshire County

## Proposed Public Art Piece for the City of Keene

This is a proposal for a replica of a Kingsbury Toy Taxiplane as a public art piece. It is intended to highlight the Kingsbury Toy Collection at the Historical Society of Cheshire County.

Artist: Peter Poanessa will be creating the piece for the Historical Society of Cheshire County. Peter was chosen for his decades of experience creating durable, weather resistant works that heighten the overall character of our beautiful city.

The proposed piece of public art is intended to be permanently located in the right-of-way in front of the HSCC building at 246 Main St.

\*The right-of-way between the sidewalk and on-street parking is a strip approximately 24 feet wide; the proposed piece at its widest point, the plane, is only 42 inches.

A mockup of the proposed piece is provided.

Construction materials will be chosen for low-maintenance durability.

By placing this piece in the public right-of-way it will be safely out of the public thoroughfares. The main component of the piece, the Kingsbury Taxiplane, will be securely mounted to a steel railroad post and base, well above adult height to further ensure safety for the public and security for the piece itself.

Kingsbury Toys are a representation of the reputed manufacturing craftsmanship of the City of Keene.

Kingsbury of Keene, NH, began casting iron farm equipment toys. From 1894 to 1942, the Kingsbury Manufacturing Co. produced cast iron and pressed steel hay rakes, tractors, milk delivery trucks, wagons, carts, trains, boats, airplanes, and more.

The HSCC has an extensive Kingsbury Toy collection, the collection was recently moved to the first floor entry for better access for the public. The HSCC would like to encourage more visitors to stop in at the museum and enjoy the collected heritage of our city.

The piece is being funded by the HSCC through donor gifts.



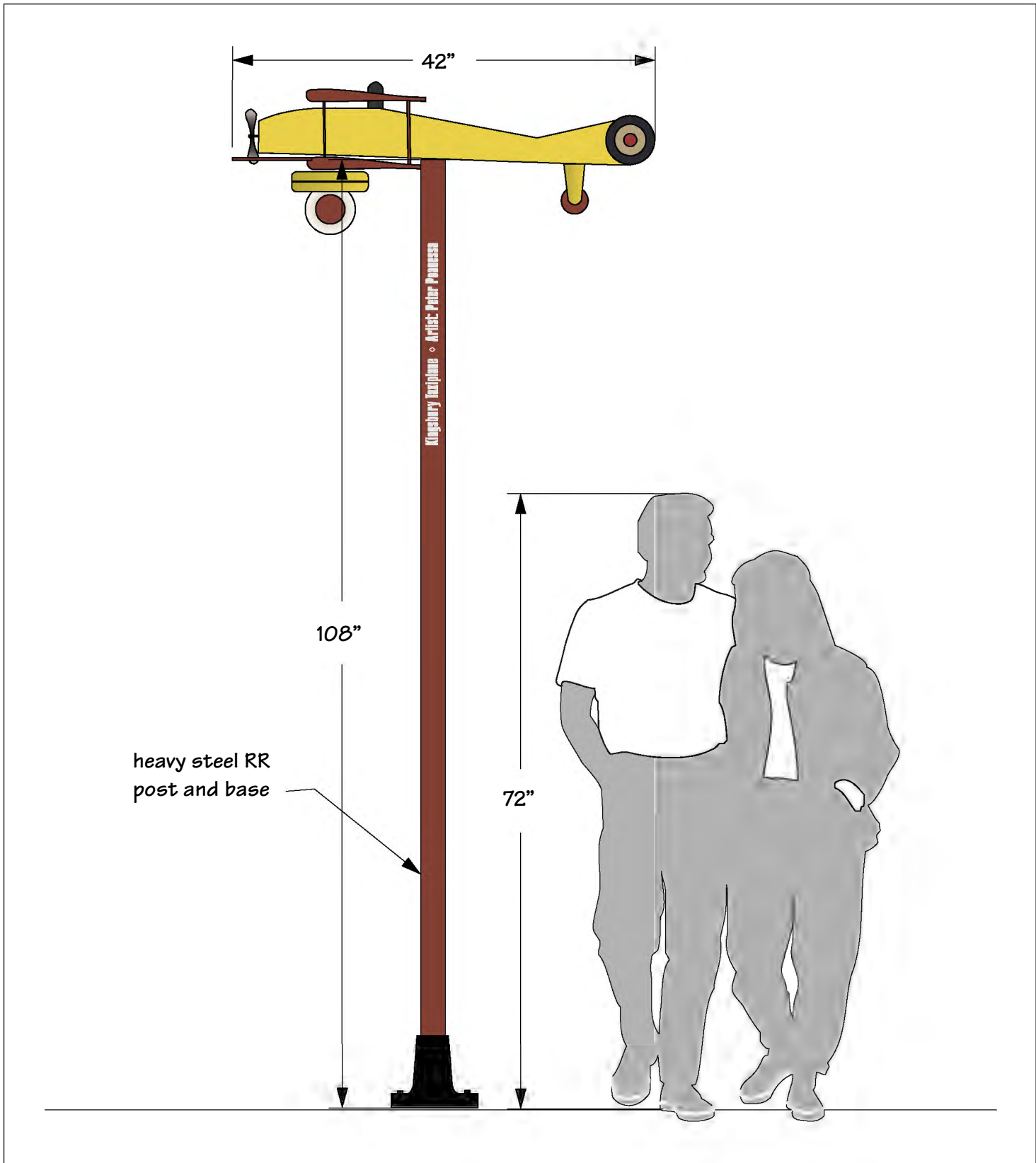
Full 3 dimensional reproduction of this toy plane scaled to 42" long

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IN NEW HAMPSHIRE  
**KEENE SIGNWORX**  
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SINCE 1985

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

12 Base Hill Rd Swanzey NH 03446 603.358.1003 WWW.SIGNWORX.COM

## Public Art Proposal

1. **Proposer:** Historical Society of Cheshire County  
246 Main Street, Keene NH 03431
2. **Proposed Location:** In front of 246 Main Street, within the Public Right-of-Way between the sidewalk and the paved portion of Main Street
3. **A description of the proposed public art:** This is a proposal for a replica, 42” by 35”, of a Kingsbury Toy Taxiplane as a public art piece. It is intended to highlight the Kingsbury Toy Collection at the Historical Society of Cheshire County. Kingsbury Toys are a representation of the reputed manufacturing craftsmanship of the City of Keene. Kingsbury of Keene, New Hampshire, began casting iron farm equipment toys from 1894 to 1942. The Kingsbury Manufacturing Co. produced cast iron and pressed steel hay rakes, tractors, milk delivery trucks, wagons, carts, trains, boats, airplanes, and more. The HSCC has an extensive Kingsbury Toy collection, the collection was recently moved to the first floor entry for better access for the public. The HSCC would like to encourage more visitors to stop in at the museum and enjoy the collected heritage of our city. The proposed piece of public art is intended to be permanently located in the right-of-way in front of the HSCC building at 246 Main Street.
4. **Name of artist, partners or organizations involved:** Sponsor. Historical Society of Cheshire County. Artist, Peter Poanessa.
5. **Demonstration of the experience of the artist(s) and/or organization in the production of the type of artwork and the provision of documents that demonstrate the artist(s) and/or organization is recognized by critics and by his or her peers as one who produces works of art.** Peter Poanessa will be creating the piece for the Historical Society of Cheshire County. Peter was chosen for his decades of experience creating durable, weather resistant works that heighten the overall character of our beautiful city.
6. **Identify whether it will be a temporary or permanent display.** Permanent
7. **Identify the location.** 246 Main Street, within the right-of-way of Main Street between existing sidewalk and paved travel way. See attached map.
8. **A description of the public art includes but is not be limited to: size, expected amount of space to be required, materials to be used, theme or context. If temporary, length of time of the display, drawings, design documents, etc.** The proposed piece will comprise of a steel post with approximate diameter of 5” mounted in a concrete base with a total height of approximately 108”. It will be topped by a model of a Kingsbury Taxiplane that is approximately 42” long by 35” wide. The aircraft model will be made of colored factory baked enamel aluminum panels in varying thickness

(.040" to .080"). On the pole will be the artist name and the donated by the Historical Society of Cheshire County. Image of the proposed piece is attached.

9. **Are utility hookups needed?** No.
10. **How is the project being funded?** Funded by the Historical Society Cheshire County through donor gifts.
11. **Expected general maintenance requirements.** To be determined.
12. **If temporary, how will the public art be removed, and the space restored?** N/A
13. **Assurance the art does not infringe upon the any copyright and agrees to hold the City harmless for any copyright infringement.** To be provided.
14. **Comply with all City and State permitting.** Will be required. Exact permits to be determined.
15. **Is the project technically feasible to produce and display?** Yes
16. **Will the project be accessible to the public for viewing and enjoying?** Will be accessible by the public. The proposed piece will be accessible by the public for viewing.
17. **Does the project reflect aspects of the City's history, culture, or Comprehensive Master Plan?** Kingsbury Toys are a representation of the reputed manufacturing craftsmanship of the City of Keene. Kingsbury of Keene, New Hampshire, began casting iron farm equipment toys from 1894 to 1942. Kingsbury Manufacturing Company produced cast iron and pressed steel hay rakes, tractors, milk delivery trucks, wagons, carts, trains, boats, airplanes, and more.
18. **Is the project designed for the proposed site and is commensurate in scale with its surroundings?** The proposed site is an open area between the sidewalk and the curb line of the street which is approximately 24' wide. There are several trees in the immediate area and a decorative lighting pole. The proposed piece is linear that uses an approximately 5" diameter pole and topped with the 42" by 35" representation of the Kingsbury Taxiplane. The posted speed limit in this area is 25 MPH. This piece may not be easily seen by vehicle traffic. Would be easy seen by pedestrians.
19. **Is the project durable (where applicable) and reasonable to maintain in terms of time and expense?** The pole is of steel construction with minimal maintenance expected. The model is constructed of factory baked enamel aluminum panels with minimal maintenance expected.
20. **Is the project designed and to be constructed by persons experienced in the production of such artwork?** Yes

**21. Does the project aesthetically enhance the public space or built environment to which it relates or otherwise interacts with its surroundings?** The proposed piece provides a memorial style of piece that is recognizing an event or activity. This would be similar to the stone marker located at the corner of Baker Street and Main Street.

**22. Does the project create a public safety or security concern?** No.

**23. Will the Public Art be owned by the City?**

- a. **If Yes.** Provided a document that has the artist(s) and/or organization(s) agree to relinquish and transfer all rights of ownership and control to the City of Keene. The donor shall contribute to the City a sum equal to one percent (1%) of the construction cost of the Public Art.
- b. **If No.** Provision of an Memorandum of Understanding that the artist(s) and/or organization(s) proposing the Public Art will be responsible for the expenses of monitoring, operation, maintenance, repair, and how and when temporary or permanent removal. Provision of the necessary indemnification and insurance.



Looking east towards the Historical Society of Cheshire County, 246 Main Street



Proposed area for the location of proposed art piece.





July 11, 2018

**TO:** Mayor and Keene City Council

**FROM:** Municipal Services, Facilities and Infrastructure Committee

**ITEM:** J.2.

**SUBJECT:** Council Policy Relating to the Acceptance and Placement of Public Art

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**COUNCIL ACTION:**

In City Council July 19, 2018.

Report filed into the record. Voted unanimously for the adoption of Resolution R-2018-22: a Council Policy Relating to the Acceptance and Placement of Public Art.

**RECOMMENDATION:**

On a vote of 5-0, the Municipal Services, Facilities & Infrastructure Committee recommends the adoption of Resolution R-2018-22 Related to the Acceptance and Placement of Public Art.

**ATTACHMENTS:**

**Description**

Resolution R-2018-22

**BACKGROUND:**

Mr. Bohannon said this resolution went to Council and welcomed questions and concerns from the Committee. Councilor Carl Jacobs said he continues his support and hopes the Committee votes to support the resolution and that Council will do the same.

Councilor Lamoureux asked if there were any changes to the resolution based on talks with Primex. Mr. Bohannon replied no.

Chair Manwaring recognized Councilor Philip Jones who asked if there is a provision if someone were offended by the art. Mr. Bohannon said the resolution leaves it to staff to guide a petitioner to the process outlining guidelines, and then the petition would go to Council. In the future he hopes there will be an ordinance to define the process or a commission to guide the process; he said art is in the eye of the beholder and the City does not want to be in the position of judging art. Council has used good judgement in the past to see art as art. Mr. Bohannon said the resolution outlines the process for having art. Councilor Jacobs said a commission would be valuable but is not needed to pass this resolution or for the City to accept art. The City Manager said an ordinance is the next step and if the Council wants an arts commission, she thinks it makes sense. Ultimately though, it is up to Council if the City accepts temporary or permanent art.

Councilor Jones said he is in favor of the resolution but forewarns the controversy issue; he said Councilors will be the first to get phone calls if someone has a problem. He said it sounds like the City is doing this the right way.

Councilor Filiault made the following motion, which was seconded by Councilor Lamoureux.

On a vote of 5-0, the Municipal Services, Facilities & Infrastructure Committee recommends the adoption of Resolution R-2018-22 Related to the Acceptance and Placement of Public Art.



# CITY OF KEENE

R-2018-22

In the Year of Our Lord Two Thousand and Eighteen

## A RESOLUTION COUNCIL POLICY: RELATING TO THE ACCEPTANCE AND PLACEMENT OF PUBLIC ART

*Resolved by the City Council of the City of Keene, as follows:*

WHEREAS: Public Art plays an important role in increasing the understanding and enjoyment of art by the community. Art is more accessible and visible to people when displayed in public areas. A key feature of Public Art is the importance of integrating art into the fabric of the community in order to enrich and enhance the physical attractiveness of the community. Public Art transforms spaces and provides a valuable contribution to the appreciation of the community and the quality of public places; and

WHEREAS: The City of Keene desires to participate in the promotion and display of Public Art to contribute to the unique identity of the City; enhance the City's economic and cultural vitality; and to encourage Public Art that is accessible to the public visually and physically.

NOW, THEREFORE, BE IT RESOLVED: Public Art may be located on public property in areas that are frequently visited, viewed, or accessed by the public. Locations may include public right-of-ways, intersections, City parks, City-owned property, and City-owned buildings, and

BE IT FURTHER RESOLVED: Artists and/or organizations wanting to create, provide, or develop Public Art shall submit a proposal to the Keene City Council that provides sufficient information for consideration of each proposal. When the City Council is considering Public Art, temporary or permanent, to be installed on, or in, property under City ownership or control it may consider:

- Whether the Public Art reflect aspects of the City's history, unique environment, cultural identity, or community at-large;
- Whether the Public Art aesthetically enhances public spaces or environments to which it relates or interacts;
- Whether the Public Art is commensurate in scale with its surroundings;
- Whether the Public Art is technically feasible to produce and to display;
- Whether the Public Art is unique and original and not mass produced or standardized;
- Whether the Public Art is durable, constructed of materials that will survive in the environment in which it will be placed, and reasonable to maintain in terms of time and expense;
- Whether the artist(s) and/or organization(s) submitting a proposal for Public Art can demonstrate that the artist(s) and/or organization(s) is (are) recognized by critics and peers as one who produces works of art;

PASSED

- Whether the Public Art is in a location that allows for necessary maintenance;
- Whether the Public Art is designed to be reasonably protected from environmental degradation, damage, vandalism, or theft;
- Whether the Public Art is affixed to a structure or building and whether the structure or building is expected to remain in good condition for twenty (20) years;
- Whether the Public Art creates a public safety, health, or security concern.

BE IT FURTHER RESOLVED:

- Temporary Public Art is intended to not be owned by the City, to remain in the care, control, and ownership of the artist(s) and/or organization(s), to be easily installed and removed, to be displayed for a specific period of time or on loan for an undetermined period of time, and as specified in a Memorandum of Understanding between the artist(s) and/or organization(s) and the City Council prior to display.
- Permanent Public Art is intended to be owned by the City, is attached to a structure or property owned by the City, is of a size or type of construction that it cannot be easily removed, and which the artist(s) and/or organization(s) agree to relinquish and transfer all rights of ownership and control to the City of Keene.
- Public Art proposals will be in writing and shall include the following minimum information.
  - A description of the proposed Public Art, including but not limited to, the name of artist(s) and/or organization(s) involved, description of the experience of the artist(s) and/or organization(s) in the production of the type of artwork, and information establishing that the artist(s) and/or organization(s) is recognized by critics and peers as one who produces works of art.
  - Whether the Public Art will be temporary and on loan to the City, or permanent and owned by the City.
  - Identification of the location of the Public Art.
  - A description of the Public Art that includes a proposed design which is commensurate in scale with the intended location, the size to scale, the dimensions of the physical space required, the materials to be used, the intended theme or context, and if temporary, the length of time of the display, and how the Public Art will be accessible to the public for viewing and enjoying.
  - Whether utility hookups are required.
  - How the Public Art is funded.
  - The anticipated maintenance requirements of the Public Art, including recurring expenses.
  - If temporary, identify how the Public Art will be removed and how the space will be restored to its previous condition.

- How the Public Art will aesthetically enhance public spaces or environments to which it relates or interacts.
  - Provide appropriate certification that the Public Art does not infringe upon any copyright or trademark.
  - Provide documentation as required by the City with respect to construction or installation of the Public Art.
- The artist(s) and/or organization(s) proposing Public Art shall provide appropriate insurance certificates and indemnification to the City during construction/installation, and/or during display, as determined by the City Council, through a license for temporary Public Art or in the construction documents for Permanent Public Art.
  - If the Public Art is not owned by the City, the artist(s) and/or organization(s) proposing the Public Art will be responsible for the expenses of monitoring, operation, maintenance, repair, and removal.
  - The City shall have the right, in its sole discretion, to determine when or if it is necessary that Public Art be removed from public display.
  - The City Council, in its sole discretion, shall determine whether Public Art is accepted for ownership by the City.
  - The City Manager is authorized to develop and administer rules and procedures to determine whether a proposal for Public Art is acceptable and complete for submission to the City Council for consideration; for the management, monitoring, installation, maintenance, repair, operation, and removal of Public Art, and to prepare appropriate and necessary documents for the transfer of the ownership of permanent Public Art to the City; and to adopt City Ordinances as may be necessary and appropriate.
  - The City will establish an expendable trust for expenses associated with commissioning, installation, monitoring, maintenance, repair, operation, and removal of Public Art.
  - For any Public Art intended to be owned by the City, the donor shall contribute to the City a sum equal to one percent (1%) of the construction cost of the Public Art, to be deposited into the expendable trust and used by the City for the monitoring, operation, maintenance, repair, upkeep, relocation, removal, or other requirements related to the Public Art.

Kendall W. Lane Mayor

In City Council July 5, 2018.  
 Referred to the Municipal Services,  
 Facilities and Infrastructure Committee.

  
 City Clerk

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Michael Remy  
City Councilor, At-Large

March 24, 2023

Re: Centralized Negotiation of Waste Removal Option

To: Mayor and City Council

I am extremely excited and very impressed with the success of the City's negotiations of a community power plan so I have been trying to think of other areas where the City's size could be leveraged to save our taxpayers money in other parts of their lives.

I recently was informed of major rate increases by many Waste Management providers in the City and was wondering if this was a good opportunity for us to lean in again.

To be clear I am not looking to supplant existing agreements or take over all trash as a City Service, but am more interested in providing the residents with a centrally billed (Water & Sewer bill) and centrally negotiated group default rate. I understand this could be challenging as we can't guarantee any sign ups, but we could leverage those same quarterly bills to advertise the availability of the reduced rate or even provide an opportunity for an 'Opt-In' on that bill. This is intended to offer an option to residents at a discount below their current service.

I am open to staff reviewing other options, including the ones I have suggested I am not in favor of, but I intend for this request to be referred to Staff for research and review potentially after it has been discussed by the appropriate committee to determine if I am the only Councilor interested.

Thank you!



Michael Remy



# CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023

**To:** Finance, Organization and Personnel Committee

**From:** Christopher Pelletier, Water/Sewer Operations Manager

**Through:** Elizabeth Dragon, City Manager

**Subject:** **Request for Sole Source Purchase - Sewer Software Inspection Software - Water/Sewer Operations Manager**

**Recommendation:**

Move that the Finance, Organization, and Personnel Committee recommend that the City Manager be authorized to do all things necessary to sole source purchase pipe inspection software from POSM Software, LLC and pursuant to sec 2-1336 of the City Keene code of ordinance, waive bidding requirements in Section 2-1335.

**Attachments:**

None

**Background:**

In 2019, the City of Keene advertised a Request for Proposal (RFP) for sewer pipe inspection software. The software is used for documenting camera work on the sewer system in order to identify problems for sewer repairs and rehabilitation. The City received a total of five proposals for consideration. At that time, all the proposals were rejected and the effort was put on hold.

In 2022, the Water/Sewer Operations Manager, reviewed and reconsidered the proposals because the existing software package, which was open sourced in 2014, is obsolete and no longer supported. The proposals were scored based on Cartegraph integration, available training and support, licensing structure, system features, and cost. POSM Software, LLC was selected for further evaluation because of their timely response to the City’s inquiries and willingness to provide an unlimited trial period and excellent technical support. Staff performed a nine-month trial of the software and confirmed it meets the needs and expectations of the City.

Based on the above-described scoring matrix and the trial period, POSM Software LLC was judged to be the best software package for the City.

The table below summarizes the results of the proposals received.

<b>Proposal Submissions</b>	<b>Cost in 2019</b>	<b>Score</b>
CTSpec	\$28,255.98	11
CUES	\$46,940.00	23



Pipe Logix, Inc	\$27,050.00	14
POSM Software LLC	\$29,000.00	24.
WINCan LLC	\$33,673.00	16

POSM Software LLC was contacted and asked to provide updated pricing information. The cost to purchase the software package is \$37,750.00 and includes the first year of software support. Funds are available in the Sewer Improvement – Sewer Inspection Software Deployment project 32MI02DD-527610.



## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023

**To:** Finance, Organization and Personnel Committee

**From:** Andrew Bohannon, Parks, Recreation and Facilities Director

**Through:** Elizabeth Dragon, City Manager

**Subject:** **Trail Improvements - Greater Goose Pond Forest - Parks, Recreation and Facilities Director**

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**Recommendation:**

Move that the Finance, Organization and Personnel Committee recommend the City Manager be authorized to do all things necessary to negotiate and execute a professional service contract with Snowhawk LLC Trail Design and Construction for trail improvements in the Greater Goose Pond Forrest. The contract will not exceed \$45,860.00 and funding will come from Project Cost Center (65M0012A).

**Attachments:**

None

**Background:**

Through the Capital Improvement Program (CIP) in FY23 the City designated \$50,000 for the Open Space and Trails Program. The purpose of the CIP project is to identify well experienced natural resources and make necessary improvements to improve the opportunities and maintain quality trails. The Greater Goose Pond Stewardship Committee is a sub-committee of the Conservation Commission and is designated to oversee the progress of the Greater Goose Pond report. This heavily used trail needs drainage and ditch work, trail reroutes, and a new access trail from the north trail head. In 2022, the City was unsuccessful in the application process for the Recreational Trail Grant program which would have assisted the project completion.

The City issued a Request for Proposals (RFP) for the trail improvements in February 2023. As a result, the City received a proposal from Snowhawk LLC. The project proposal was reviewed to meet the necessary scope of work and references were called.

It is recommended that the City Manager be authorized to negotiate and execute a professional service contract with Snowhawk, LLC.



## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023  
**To:** Finance, Organization and Personnel Committee  
**From:** Rebecca Landry, ACM/Communication and Info. Director  
**Through:** Elizabeth Dragon, City Manager  
**Subject:** **FACT Community Access Television Public Programming Agreement Addendum - ACM/Communication and Information Director**

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**Recommendation:**

That the City Council authorize the City Manager to negotiate and execute an addendum to the Falls Area Community Television Community Access Public Programming Agreement.

**Attachments:**

None

**Background:**

The City entered into an agreement with Falls Area Community Television, FACT, last October for the provision of community access TV programming. FACT operates in the TV studio located in the Keene Public Library annex, however, the City owns the equipment and leases the studio space. From time to time, members of the public choose to rent recording equipment and studio space for purposes other than public access programming. In this case, the revenue collected for equipment and space owned by the City should be paid to the City. Language will have to be added to the agreement to allow FACT to collect rental fees and provide a mechanism for the remittance of the fees collected to the City. City Council action is required to authorize the City Manager to negotiate and execute said addendum.



## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023

**To:** Finance, Organization and Personnel Committee

**From:** Rebecca Landry, ACM/Communication and Info. Director

**Through:** Elizabeth Dragon, City Manager

**Subject:** **Charter Communications Franchise Agreement Extension - ACM/Communication and Information Director**

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**Recommendation:**

That the City Council authorize the City Manager to negotiate and execute an extension to the current Franchise Agreement with Charter Communications.

**Attachments:**

None

**Background:**

The City's current franchise agreement with Charter Communications expires May 28, 2023. The City's legal counsel has been reviewing Charter's past obligations as well as possibilities for the future. Additional time is needed for counsel to determine the details of a renewal agreement or amendment. Therefore, it is recommended that the City Council authorize the City Manager to negotiate and execute an extension agreement to keep the franchise agreement in active status until a renewal or addendum can be finalized, ideally by the end of the current calendar year.



## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** April 27, 2023  
**To:** Finance, Organization and Personnel Committee  
**From:** David Hickling, Airport Director  
**Through:** Elizabeth Dragon, City Manager  
**Subject:** **Accept Federal Funding for Airport Capital Project - Airport Director**

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**Recommendation:**

Move that the Finance, Organization and Personnel Committee recommend that City Manager be authorized to do all things necessary to accept and execute a grant for up to the amount of \$198,810 from the Federal Aviation Administration Airport Improvement Program.

**Attachments:**

None

**Background:**

The Airport CIP includes a project to install perimeter fencing to address issues with wildlife creating hazards to aeronautical activities at the airport.

Currently, only a portion of the Airport is fenced. The western portion of the Airport, which is comprised of significant woodlands and wetlands that provide prime habitat for the types of animals that create hazards, is not fenced. Construction of adequate fencing will greatly reduce or eliminate aircraft/wildlife incidents.

This grant from the F.A.A. Airport Improvement Program will fund 90% of the first phase of this project which will include 30% Preliminary Design and the preparation of a National Environmental Policy Act (NEPA) Environmental Assessment (EA).

The remainder of the funding for this project will be provided through the NHDOT (5% / \$11,045), and the City of Keene (5% / \$11,045).



# CITY OF KEENE NEW HAMPSHIRE

ITEM #A.10.

**Meeting Date:** April 27, 2023  
**To:** Finance, Organization and Personnel Committee  
**From:** David Hickling, Airport Director  
**Through:** Elizabeth Dragon, City Manager  
**Subject:** **Agreement with McFarland Johnson Inc. - Wildlife Perimeter Fence Project  
- Airport Director**

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**Recommendation:**

Move that the F.O.P. Committee recommend that the City Manager be authorized to all things necessary to execute a Professional Engineering Services contract with McFarland Johnson Inc. for Phase one of the Wildlife Perimeter Fence Project

**Attachments:**

None

**Background:**

The Airport CIP includes a project to install perimeter fencing to address issues with wildlife creating hazards to aeronautical activities at the airport.

The first phase of this project will include preliminary design work including the preparation of a National Environmental Policy Act (NEPA) Environmental Assessment (EA), Phase IA/IB Archaeological Surveys and a wildlife assessment.

The City will need to partner with a qualified, competent engineering firm to complete this phase of the project. Negotiations have been made with McFarland Johnson, the Airport Engineer of Record, to provide these services. An Independent Fee Estimate (IFE) was performed by a separate firm as required by the FAA and the fee proposed by McFarland Johnson was found to be consistent and fair for the work to be performed.

This work would be completed for \$182,403.97



# CITY OF KEENE NEW HAMPSHIRE

ITEM #A.11.

**Meeting Date:** April 27, 2023

**To:** Mayor and Keene City Council

**From:** Duncan Watson, Assistant Public Works Director

**Through:** Kurt Blomquist, ACM/Public Works Director  
Elizabeth Dragon, City Manager

**Subject:** **Relating to Use of the Solid Waste Unallocated Fund Balance to Enable Common Space Renovation at the Transfer Station/Recycling Center Resolution R-2023-20**

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**Council Action:**

**In City Council April 20, 2023.**

**Referred to the Finance, Organization and Personnel Committee.**

**Recommendation:**

Refer Resolution R-2023-20 to authorize the City Manager to do all things necessary to allocate \$52,564 from the Solid Waste Unallocated Fund Balance to complete the funding of the common space renovation at the Transfer Station/Recycling Center for First Reading.

**Attachments:**

1. R-2023-20 FY23 Use of Solid Waste Fund Balance for Common Space project cost increase\_Referral

**Background:**

The City of Keene operates a Recycling Center and Transfer Station, located at 55 Old Summit Road. The facility was built in 1994, and the common areas that include the Transfer Station's office, employee breakroom, locker room, and restrooms have not been renovated in the 29 years the facility has been in operation.

Several years ago, a capital project was conceived to address the necessary renovations and \$175,000 was allocated through the capital project process. In 2022, the City contracted with KCS Architects to design the renovation and provide biddable specifications. The cost of the design and specifications was \$14,000, leaving a current project balance of approximately \$161,000. Project bids were received on April 10, 2023 with two bids: \$182,286 from Monadnock Commercial Building, and \$267,283 from Triple Construction LLC. Furthermore, the required electrical work/fire alarm portion of the project was slated to be done through the firms that has serviced the electric and fire alarm respectively due to the complexity of wiring, and the contractor's familiarity with the system. The proposals for the electric system and fire alarm total approximately \$26,500. To ensure project completion, a \$4,778 contingency allowance has also been factored into this funding request to cover any unexpected issues after construction begins.

When the original project budget was conceived in 2019, it did not factor in unprecedented inflation in 2022-2023 affecting pricing for materials and labor. Currently the project is \$52,564 underfunded.

Original Project Budget	\$175,000 (Current Funding Available)
Design/Specifications	\$14,000 (Funds Spent)
Low Bid (Monadnock Commercial)	\$182,286
Electrical	\$21,150
Fire Alarm System	\$5,350
Contingency	\$4,778
<b>Total Underfunded</b>	<b>\$52,564</b>

The Solid Waste Division refers Resolution R-2023-20 to authorize the City Manager to do all things necessary to allocate \$52,564 from the Solid Waste Unallocated Fund Balance to complete the funding of the common space renovation at the Transfer Station/Recycling Center to City Council for First Reading. The funding would come from the Solid Waste Fund Unallocated Reserve which has a current balance of \$2,500,000.





# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty Three

A RESOLUTION Relating to the appropriation of funds from the Solid Waste Fund Unassigned Fund Balance

***Resolved by the City Council of the City of Keene, as follows:***

WHEREAS: The City of Keene operates a Recycling Center and Transfer Station at 55 Old Summit Road. The facility was built in 1994, and the common areas that include the Transfer Station office, employee breakroom, locker room, and restrooms have not been renovated in the 29 years the facility has been in operation; and

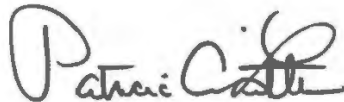
WHEREAS: A capital project in the amount of \$175,000 was approved through the capital improvement program process and funded through the adoption of the City of Keene operating budget process; and

WHEREAS: Due to unprecedented inflation in 2022-2023 affecting pricing for materials and labor for the common area project and the required electrical system/fire alarm work, the capital project is \$52,564 underfunded

NOW, THEREFORE, BE IT RESOLVED by the City Council that the use of Solid Waste Fund Unassigned Fund Balance in the amount of fifty-two thousand five hundred sixty-four dollars (\$52,564) be used to fund the appropriation for the additional cost of the common area and electrical system/fire alarm capital project.

George S. Hansel, Mayor

In City Council April 20, 2023.  
Referred to the Finance, Organization and  
Personnel Committee.

  
City Clerk